



City of Belleville

Finance Department

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December 20, 2024

To: All Bidders

**REQUEST FOR PREQUALIFICATION
OF GENERAL CONTRACTORS**

RFPQ-ENG-2024-26

**Prequalification of General Contractors for
Avonlough Sewage Pumping Station- PHASE 1**

ADDENDUM NO. 1

This Addendum forms part of the bid document and must **be acknowledged in your online submission, Section: Addenda, Terms & Conditions.**

- **Any outstanding questions will be addressed via addendum in the new year**

CLARIFICATION QUESTIONS

Question 1:

In the Bids & Tenders website for this project, there is a section asking for names of subtrades with contact phone and e-mail. As a GC we will not know which subtrades are bidding on this project at time of tender and who we'd be carrying in regards to their price. Can this requirement be removed? Thank you for your consideration

Answer 1:

Delete:

Section 20.2 Subcontractor Information under Mandatory Submission Requirements

Statement C – List of Subcontractors is removed from the Bidding System.

Add/ Replace with:

The following bolded requirement is added to Section 18. Assessment Criteria under Section 18.2 Project Management – Organization & Schedule Adherence, Item 2 Contractor's Resources and Schedule:

2. Contractors Resources and Schedule (10%)

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- Demonstrate sufficient crews and resources available to complete the work by the scheduled completion dates.
- Describe how construction activities will be scheduled to ensure construction is completed on time including potential critical path issues and your firm's approach to ensuring that these critical path issues are addressed in a timely manner.
- **The proponent shall describe how they intend to approach work in regards to the division of responsibilities between disciplines/trades. Proponents shall provide a narrative describing what they consider to be the major disciplines/trades required for this project and how they will manage the work of these trades to ensure efficient progress of construction activities. Proponents shall also describe how they intend to evaluate sub-contractor submissions when preparing a future tender for this project to ensure the selected sub-subcontractor has sufficient experience and workforce to successfully perform the work. The proponent shall also identify all work that is intended to be completed by Own Forces rather than by a sub-contractor.**

Question 2:

A) Statement C – List of Subcontractors is asking for names of subtrades with contact information. Do you require any information on these subtrades other than their name? How do you know if they are capable of the job if they don't have to provide any project and staff experience?

B) Statement C – List of Subcontractors is asking for us to name 1 subcontractor per type of subtrade. Can you please consider changing this to at least 2 subtrades? Naming just 1 is not ideal for the Owner or the GC. This will give both the Owner & GC the best opportunity for competitive pricing. Plus, many things can happen between the prequal stage and the tender stage and the named subtrade may become unavailable to bid which will cause additional issues for both the Owner and GC as outlined under item 16 Sub-Contracting.

C) Will the named sub-contractors in each General Contractors submission be available for all General Contractors to use or just the General Contractor that named them in their prequalification submission?

Answer 2:

In response to parts A, B and C of this question, refer to Answer 1.

Question 3:

Under Health and Safety, Page 17, could you please expand on what you are looking for under this heading:

- Provide a copy of your firms Health and Safety, QC/QA protocols/procedures to respond to evolving Health and Safety concerns

Answer 3:

Delete: The second bullet point from the list of Health and Safety submission requirements from Section 18.3 Health and Safety under the Assessment Criteria.

“Provide a copy of your firms Health and Safety, QC/QA protocols/procedures to respond to evolving Health and Safety concerns;”

Question 4:

A) Item 18.2.1 - Team Description and Company Profiles

Does the Team include proposed subcontractors and if yes, what is required to be submitted for the proposed subcontractors?

B) Statement C - List of Subcontractors

Can General Contractors propose more than one subcontractor for each Sub-Trade Type? If yes, what is the limit per Sub-Trade Type?

Answer 4:

A) The Team referenced in Item 18.2.1 does not include sub-contractors.

B) Refer to Answer 1.

Question 5:

A) In Page 15 of 22 of RFPQ document, the Project Experience-Experience with Similar/Related projects section states us to provide a list of 5 key construction projects completed in the past 5 years and a list of 5 similar/ relevant public sector projects successfully completed in the past 5 years of comparable size and scope. Could the projects in both categories be the same?

B) In Page 15 of 22 of RFPQ document, the Project Experience-Experience with Similar/Related projects section states us to provide a list of 5 key construction projects completed in the past 5 years and a list of 5 similar/ relevant public sector projects successfully completed in the past 5 years of comparable size and scope. We request you to kindly make the changes from 5 years to 10 years for key projects as well as similar projects or reduce the projects to 3.

C) For the purpose of providing projects of similar size and scope, what would be the budget of this project?

Answer 5:

A) Higher scoring will be assigned to proponents who do not repeat project experience examples between the required categories noted in the CCDC-11 document.

B) Higher scoring will be assigned to proponents who provide project experience examples completed in the past 5 years. Five (5) project experience examples shall be provided for each of the required categories noted in the CCDC-11 document.

C) Proponents shall use their professional judgement and experience when estimating the project budget based on thorough review of the RFPQ documents provided

Question 6:

With regards to Statement C - List of Subcontractors.

What is the intent of this section being filled at pre-qualification stage? This is typically only done when the tender is closed. We cannot fill this out and respectively ask this section to be deleted for the following reasons:

a) We cannot name any subs at the prequalification stage because we do not have the complete issued for tender construction documents to be able to evaluate the complexity and scope of work

required (i.e. we would not invite a sub that normally bid million-dollar scopes to bid something worth a couple thousand dollars as they would not be competitive)

b) Nor do we know if the named subcontractors would even bid the job when it's put out for tender, pending their forecasted resources and work on hand, location of this job.

c) Naming the subcontractor at this stage prevents the General Contractor from soliciting additional quotations which is detrimental to obtaining competitive bid pricing, resulting in higher costs for the Owner and taxpayers.

If the intent is to have the GC employ qualified subcontractors for the job, the Owner can require the GC to fill out the names and would be able to see who is named when the tender is closed.

Answer 6:

Refer to Answer 1.

Question 7:

Regarding the requirement to provide a list of outstanding liens with names, address and contact numbers of the involved parties. While a list of outstanding liens can be provided, the actual names, address and contact names of the involved parties are considered confidential and cannot be provided due to ongoing legal proceedings. Please remove the requirement to provide names, address and contact names.

Answer 7:

Proponents shall provide the requested contact information where possible to do so, without breaching confidentiality requirements of ongoing legal proceedings.

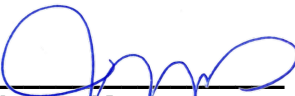
Question 8:

Due to the holiday season, during which our offices will be closed for two weeks, we kindly request a one-week extension for the submission deadline.

Answer 8:

Due to internal timelines, the closing date for this Prequalification remains unchanged.

End of Addendum



Jaclyn Morgan
Purchasing Supervisor